

please attach receipts

2003 to 2004 SEASON RANCHO PENASQUITOS BASKETBALL CHECK REQUEST

Payee:	Requested by:
Reason for Expenditure:	Phone Number
Mail to name:	Mail to address:

Budget Item	Date:						TOTAL
Board Expenses							
Copy Charges							
Data Entry							
Donations							
Equipment							
Gym Time							
Insurance							
Officials							
Other Expenses							
Mileage							
Photographic							
PO Box Charges							
Postage and Stationary							
Printing							
Promotion							
Refunds							
Telephone							
Tournament Fees							
Trophies							
Uniforms							
TOTALS							

Approval (Board Member Signature)	Date Signed
Approval (Print Name)	

Date Paid:	
Check Number:	